

University Executive Team

Delegated Authority and Purpose	To be the executive body with ultimate decision-making authority for the University in the areas of responsibility assigned to the Vice-Chancellor under articles 4.2 (a-f) in the Articles of Government for Bournemouth University.
Main Responsibilities	<ol style="list-style-type: none"> 1. To develop the strategy for the University and assure the Board of its delivery. 2. To set the boundaries for strategic development and the framework for operational delivery. 3. To set the agenda for the University. 4. To determine process, priorities and cultural tone. 5. To monitor progress and manage performance. 6. To manage risk and undertake horizon-scanning. 7. To approve the use of contingency funding and significant material variations to the in-cycle budget.
Engagement and Participation	<p>Subject to considerations of confidentiality and, where appropriate, approval of communications plans by ULT:</p> <ul style="list-style-type: none"> • It is the responsibility of the Committee to consider and plan for appropriate communication of its work, working with M&C where appropriate. • It is the responsibility of the Committee and its members to ensure engagement with stakeholders from across BU to support the responsibilities of the Committee and in particular with ULT, Senate and Faculty committees as appropriate.
Duration	Permanent
Chair	Vice-Chancellor
Deputy Chair	Deputy Vice-Chancellor
Support	OVC
Membership	<ol style="list-style-type: none"> 1. Vice-Chancellor 2. Deputy Vice-Chancellor 3. Chief Operating Officer 4. Director of Finance and Performance <p>No substitutes are permitted.</p> <p>The Chair may invite others to attend as appropriate.</p>
Quorum	50% plus 1, either in person or by distance communication

Frequency	Usually weekly
Reporting Line	N/A
Records of meetings	Minutes will be prepared and will be available here https://newintranetsp.bournemouth.ac.uk/Committees/default.aspx
Sub-committees	University Leadership Team
Publication of papers	Meeting papers are not routinely published
Notes	ToR and membership will be reviewed annually

Committee use only:

Committee approval date:		Version number:	
ULT approval date:		Notes:	
Date of last review	January 2019	Due for review:	September 2019